



### CREDIT APPLICATION

Full Legal Name (Company or Individual)		Credit \$ Amount Requested
Federal Tax ID# (organizations) / Social Security # (individuals)	D&B Duns#	State of Organization
DBA (if applicable)		Date of Organization
Parent Company's Name & Address (if applicant is a subsidiary/division of a parent company)		Referred by Branch and/or Salesperson
Type of Organization: Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Government <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Other <input type="checkbox"/> (please describe) _____		

#### Company Information

Billing/PO Box Address	Street Address
City State Zip County	City State Zip County
Company Main Phone#	For tax purposes, is this facility inside city limits? Yes <input type="checkbox"/> No <input type="checkbox"/>
What is your anticipated annual purchase volume?	What is your annual sales volume?
Has a tax lien or lawsuit been filed against applicant or any of its owners, principals, partners, or directors within the past ten (10) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has applicant or any of its owners, principals, partners or directors ever filed a voluntary petition in bankruptcy, been adjudged bankrupt, or made an assignment for the benefit of creditors?	Yes <input type="checkbox"/> No <input type="checkbox"/>

#### Commercial Trade Information

Please list principal and electrical suppliers. If a new business, list at least three credit references of principals or owners.

Name	Acct#	Phone#	Fax#
Name	Acct#	Phone#	Fax#
Name	Acct#	Phone#	Fax#

Please list the company's banking relationships below. (attach a separate sheet if necessary)

Principal Bank Name	Acct#	Checking <input type="checkbox"/> Savings <input type="checkbox"/>	Bank Officer Name	Officer Phone#
Principal Bank's Address				

#### Billing Information

Name of our primary contact for billing purposes?	Primary billing contact's email address?
Billing Contact Office Phone Number	In lieu of mail, send invoices & statements to: (email address or fax#)

#### Contractor Information

Type of Contractor License	Contractor License #	License Expiration Date	Contractor's Bond #
Amount of Bond \$	Name and Address of Bond Company		

**Ownership Information**

Please list the owners, officers, members or partners of the applicant organization. (attach a separate sheet if necessary)

1) Name	Title	3) Name	Title
2) Name	Title	4) Name	Title

**Terms & Conditions of Sale**

All sales to Purchaser are expressly governed by these terms and conditions set forth hereinafter. Your order or statement of intent to purchase goods, or any direction to proceed with procurement or shipment of goods, or any acceptance of payment for such goods constitute your specific and express agreement to the following terms and conditions as governing this sale. THESE TERMS AND CONDITIONS SHALL BE BINDING ON THE PURCHASER IN CONNECTION WITH ANY FUTURE PURCHASE FROM WEST VIRGINIA ELECTRIC SUPPLY COMPANY ("SELLER"), and Seller will not, under any circumstance, agree to any extension of time or postponement of any payment or agree or be bound by any provisions, conditions, or agreements which are inconsistent with, contrary to, additional to or in lieu of or which modify in any manner the following terms and conditions unless an authorized Officer of Seller, in writing, agrees to such provisions, conditions or agreements.

**RETURNED GOODS:** Material may only be returned with prior permission and with original invoice number. Stock merchandise may be returned within 90 days and is subject to a 20% restocking charge. Nonstock items and special-order items are subject to freight fees and higher restocking charges and may only be returned with factory authorization within 90 days from date of purchase. Items with obvious signs of use, items purchased more than 90 days ago, and material cut to length or otherwise modified to purchaser's specification may not be returned.

**F.O.B POINT:** All sales are made F.O.B. point of shipment, and each shipment or delivery shall be considered for purpose of shipment as a separate and independent transaction. Purchaser has risk of loss after delivery at F.O.B. point of shipment. Claims for shortages, losses, and apparent or concealed damages sustained in transit, shall be made by the Purchaser with the carrier.

**QUOTATIONS:** Prices quoted by Seller are exclusive of applicable taxes and are subject to change without notice until acceptance by Purchaser.

**CLAIMS:** Within five (5) days after tender of, delivery to, or receipt of any shipment and before any part of the material has been changed from its original condition, Purchaser shall inform Seller in writing if the material is found defective or short in any respect. Failure to inform Seller or use of the material shall be conclusive that Seller has satisfactorily performed.

**DELIVERIES:** Shipping dates are approximate and are dependent upon prompt receipt of all necessary information by the Seller. The Seller shall not be liable for late delivery due to fire, strike, civil or military authority, insurrection or riot, unavailability of material or parts and for other causes beyond its reasonable control. THE SELLER SHALL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING FROM LATE DELIVERY.

**ADVICE:** Any statement or advice (including but not limited to advice regarding the quantity of goods necessary for a particular job, or the suitability of a particular product for a particular use) is provided solely as a courtesy to Purchaser and is not guaranteed. No such statement or advice shall subject Seller to any liability whether based on contract, warranty, tort (including negligence), or other grounds. All equipment and supplies shall be installed by and at the expense of the Purchaser unless otherwise stipulated in writing by Officer of the Seller.

**CANCELLATION:** An order may be cancelled by the Purchaser only if agreed to by the Seller and upon payment of reasonable charges based upon expenses already incurred and commitments made by the Seller.

**INCORPORATION:** If the Purchaser is not a corporation and subsequent to the making of the application incorporates his business, with or without the knowledge of the Seller, Purchaser agrees to be jointly and severally liable to the Seller for any indebtedness incurred by or transferred to such corporation.

**VENUE:** The Seller and Purchaser agree that the location of the branch receiving any order shall be a proper place of venue in the event litigation is commenced by either party.

**ACKNOWLEDGEMENT:**

Purchaser has made application to Seller for open account credit terms. In accordance with their standard procedure, the Seller will be conducting an investigation based on the information provided on this credit application. Purchaser understands that any misrepresentation in this application will be considered evidence of fraud, since this information is the basis for extending credit. All information provided to the Seller will be treated in strict confidence. The Purchaser authorizes the Seller to investigate the credit references and principals listed in this application and acknowledges that the results of the investigation will not be shared with the Purchaser. Therefore, no responsibility or liability is attached to the bank or to the trade references reporting or providing information to the Seller. The undersigned Purchaser warrants that the information contained in this contract is true and accurate, and accepts and agrees to the above "Terms and Conditions of Sale."

**X**

Authorized Signature	Please Print Name & Title	Date
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**Guaranty of Payment of Account**

In consideration for West Virginia Electric Supply Company ("Seller") extending credit to the business identified on this application for any materials and/or services after this date at the request of applicants or its agents, the UNDERSIGNED INDIVIDUAL HEREBY PERSONALLY GUARANTEES unconditionally and irrevocably the prompt payment of any sums now or hereafter owed to Seller by the business identified above whether said sums are due under open account, contract or otherwise. It is understood and agreed that credit, if extended, is to be on a continuing basis and may exceed estimated maximum credit limit required as stated. Seller shall not be obligated to notify the undersigned of the dates or amounts of any such credit and the undersigned waives demand, notice of default and any extension of time or any other forbearance which may be extended by Seller. The guaranty shall continue in force until notice in writing, sent by registered or certified mail, return receipt requested is received by Seller. Said notice shall specify the date on which this guaranty is to be terminated, said date not to be less than seven days after such notice is received. Such termination shall in no way release the undersigned as to any sum or debt incurred prior to the effective date of termination. Upon termination, all amounts due from purchaser shall be immediately due and payable.

**X**

Authorized Signature of Purchaser	Please Print Name (NO TITLE)	Date
	Home Telephone #	Social Security #
Home Address:		